

Leadership Council Quarterly Business Meeting Minutes
May 13, 2008
FMQAI – Tampa, FL

Members Present

Pauline Lowe, Chair
Phyllis Bruno
Katherine Heller
Rosa Carranza
Nicole Johnson
Barbara Jacobowitz
Joanne Vaccaro-Kish
Rachel La Croix
Ferdie Richards
Trina Thompson

Members Absent

Babu Balagopal
Rita Diaz-Kenney
Rob Lombardo
Martha Palaez
Lory Gonzalez
Tina Zayas

Guest

Buck James

Staff

M.R. Street

Ms. Lowe called the meeting to order at 12:35pm.

1. **Review/approval of minutes:** Ms. Bruno moved to accept the minutes of the January 8, 2008 meeting. Ms. Johnson seconded. The minutes were approved without objection.
2. **Installation of new Leadership Council members:** Ms. Street announced the newly elected and appointed Leadership Council Members. Ms. Lowe reminded all the Leadership Council members that they should serve on one of the Alliance's four committees.

Old Business

3. **Membership Form:** Ms. Street showed us the new form and said that it is available on the website as well. At present it only lists the original three committees, but Ms. Street said it could be updated to include the new fourth committee.
4. **Communications Policy Update:** Ms. Diaz-Kenney was unable to attend the meeting so there is no update at this time.
5. **Best Practices/Promising Practices Website:** Dr. Shahady was heading up this activity, with Ms. Johnson and Ms. Jacobowitz assisting. Since Dr. Shahady resigned from the Leadership Council, Ms. Johnson and Ms. Jacobowitz asked for the Leadership Council to provide some direction regarding how to proceed with this activity. Ms. Johnson said she would compile the emails and notes regarding this activity and forward them to the rest of the Leadership Council.
6. **Bylaws:** Ms. Lowe congratulated the Bylaws Committee and its chair, Dr. La Croix, for the outstanding job on updating the bylaws. Dr. La Croix reviewed the revised bylaws. Ms. Carranza moved to accept the new bylaws, and Ms. Jacobowitz seconded the motion. The bylaws were approved as revised.

Reports

7. **DPCP Staff Report:** Ms. Thompson reported on the Diabetes Prevention and Control Program.
 - Florida recently hosted the CDC's national Division of Diabetes Translation conference in Orlando. Participants, including CDC representatives and those from other states, were very impressed with Florida's strategic planning process, which combines the strengths of the grassroots coalition and the governor-appointed advisory council. Ms. Thompson discussed the recent visit from the CDC project officers and the national Office of Minority Health, and how they have asked the DPCP to share success stories about how

programs, the Alliance, the DAC, and the DPCP are making a difference for people with diabetes. It is very important to share successes with the CDC so they know what their funding has accomplished.

- 8. Education Committee Report:** Ms. Jacobowitz reported on plans for the Educational Forum, which will be in Palm Beach on September 19. She told the LC who is serving on the educational forum organizing committee and what local groups and individuals are involved. The committee was still looking for a venue for the forum, and had plans to visit two hotels during the week of May 19-23 to check the set-up and availability of large meeting rooms and smaller rooms for break-out sessions. Ms. Jacobowitz went over the proposed agenda and sessions for the forum, including planned workshops for the afternoon of the forum. Once a location is set, a Save-the-Date announcement and registration information will be sent out. While the State is providing some funding for the educational forum, local organizations are contributing as well. Mr. James asked if the Alliance could offer scholarships to people to attend the forum. Ms. Lowe suggested that the Alliance may be able to offer mini-grants to a couple of counties with low rates of Diabetes Self-Management Education, and that folks from those counties could benefit from attending the forum.
- 9. Community Partnerships Committee Report:** Ms. Street reported that the Alliance had 390 members as of this meeting. Ms. Bruno said there will be a table for the Alliance at the ADA meeting this month with membership applications available. Ms. Lowe said that Ms. Street can ship the applications to the ADA directly. Someone mentioned a women's health conference at the beginning of June, and that this might be another good opportunity to make Alliance applications available. Ms. Bruno provided information on three federal legislative bills that are related to diabetes. One is regarding diabetes screening covered by Medicaid, the second is regarding gestational diabetes, and the third is aimed at allowing diabetes educators to count as a provider under Medicare. Ms. Bruno also reported that the AADE is applying to be a certifying body for diabetes educators.
- 10. Nominating Committee Report:** Ms. Street stated that the nominating committee needs to put together a slate of LC members interested in running for offices. Ms. Street will send an email to LC members asking those who are interested in serving as an officer to contact the nominating committee.
- 11. DAC Liaison Report:** Ms. Jacobowitz attended the January DAC meeting. The DAC is revisiting a letter that they sent to the DOH Secretary two years before, but will emphasize the importance of continuing education regarding diabetes. The DAC also discussed Avastin during its January meeting. The DAC has adopted goals that are similar to those of the Alliance, aimed at increasing the number of people with diabetes who have received DSME and increasing the identification of pre-diabetes.

New Business

- 12. Revisions to the ADA Recognition Program:** Ms. Bruno presented information on the ADA Diabetes Self Management Program certification changes. The ADA has lowered the number of patients that programs must report on to receive certification, as well as amending some other criteria that made it more difficult for some programs to be certified. Ms. Lowe talked about educating schools regarding diabetes—some counties are doing well in this while others are not.

Public Comment – there were no public comments.

Ms. Jacobowitz moved to adjourn the meeting. Ms. Bruno seconded the motion. The Leadership Council's next meeting will be on September 18 in Palm Beach, the day before the Educational Forum.